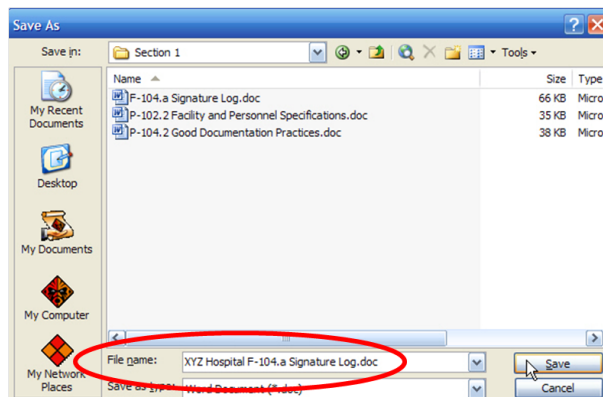


Sterile Compounding Boot Camp PnP User Instructions

We have provided you with a sample of ClinicalIQ's Policy and Procedures. If you found these valuable and would like to purchase additional PnPs, you can purchase them [online](#). When you purchase the entire set, you receive life-time access to all ongoing updates.

Below are the instructions for working with the files:

1. Unzip the file (extract the file) to the directory or location you want it to reside in.
2. The policies, as well as, included forms are written by CriticalPoint's sister company, Clinical IQ. Clinical IQ experts are communicating Clinical IQ's best practice recommendations. They are templates only as it is not possible to write policy and procedure that will be 100% applicable to all physical plants and compounding types. Have key decision makers review the policy/form and make changes that reflect the specific requirements of your organization.
 - a. Each and every document in this series should be read and reviewed carefully and changes made to every policy, procedure and form to reflect exactly what the practice will be at your work setting. They are not intended to be used without customization by the end user.
 - b. Add your name to this statement which can be found under "Policy Statements" in each policy and procedure by changing [Sample Pharmacy] to your organization's name:
 - c. Replace Header
 - d. Make other changes since these documents are meant to provide you with background, education, best practices and other decisions to make. You need to make these your own.
 - e. Remove words such as "may" or "can" and decide on an action verb either present or future tense to use such as "shall" or "will."
3. Change Revise or Review date to today's date
4. Replace generic titles with titles specific to your organization
5. After all editing is completed click on the "Save" button which will open the "Save As" dialogue box.
6. Enter a new file name using whatever naming conventions are used at your organization.
7. Click "Save." This will create a new file that is specific to your organization.



Thank you for your support of our products. If you have any questions please contact us at 720.344.2583 or send your request to sandresen@criticalpointce.com